



THE WRU National Cup 2017/2018

COMPETITION RULES

1. **Description:** The Competition shall be called the WRU National Cup.
2. **Form:** The Competition shall be played on a 'knock-out' basis.
3. **Competition Format**

The Competition will be for the 28 Clubs in the Premier Division and Championship of the WRU National League.

In Round 1 12 preliminary ties will be drawn and the remaining 4 Clubs will receive a bye.

In Round 2 the 16 qualifiers from Round 1.

In Round 3 (Quarter Finals) the 8 qualifiers from Round 2.

In Round 4 (Semi Finals) the 4 qualifiers from the Quarter Finals.

In Round 5 (The Final) the 2 qualifiers from the Semi Finals.

4. **Eligibility to Participate:**

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|------|----------------|-----|--|
| (I) | <u>Clubs</u> | (a) | All Clubs in the Premier Division and Championship are eligible to participate in the Competition provided that a Club has not been excluded from the Competition by the WRU. |
| | | (b) | All Clubs have the responsibility to field a minimum of twelve players at the commencement of any match. |
| (II) | <u>Players</u> | (a) | No player may represent a Club in the Competition unless: <ol style="list-style-type: none">i. He is a registered or a dual registered member of that Club, or registered with a Regional Academyii. He is on loan to the Club, oriii. a permit has been granted for him to play by his parent Club/Region |
| | | (b) | It is recommended that any player who has suffered concussion shall not participate in any match or training session for a minimum |



period of 19 days for adults (defined as a player aged 19 years and above at 1 September of relevant year) or 23 days for children and adolescents (defined as a player aged under 19 years at 1 September of relevant year) from the time of injury. All players should be reviewed by a medical practitioner and should not return to train or play until symptom free and having successfully completed the WRU graduated return to play programme. It is recommended that declarations of return to fitness to train and play be supported by a written medical practitioner's report. The WRU Concussion Guidance document is available online at wru.wales/medical

- (c) A player may not represent two different Clubs in successive rounds of the Competition.
- (d) A Club may register 2 overseas players who will at any one time be eligible to play in fixtures (i.e. if one or both overseas player(s) leave the Club he/ they may be replaced providing the number of overseas players does not exceed 2). In the case of a professional player from outside the EC and who does not have EC workers rights, a licence to employ the player must be obtained by the Club from the UK Border Agency. An application for a licence to employ a professional rugby player has to be supported by the Union. The Union will not support an application for a licence to employ a professional rugby player other than an application made by a Professional Region, Development Region, a Premier Division Club or a Championship Club which has been granted an A Licence. The numbers of non-Welsh qualified players which may be contracted by Regional Teams is governed by the Rugby Services Agreements between the WRU and the Regional Members

An overseas player is one who is not qualified to play for Wales at the date of registration and who cannot prove to the satisfaction of the WRU that he is entitled to the rights granted under Title III of the EC Treaty or under the EEA or other European Agreement (i.e. a person who has European workers rights).

- (e) **Clubs in the Premier Division** which run only one senior team will be limited to registering up to 32 players who will be eligible to play for the Club in the Competition. Clubs in the Premier Division which run two or more senior teams, provided that the second team plays at least 16 matches a season, will be allowed to register more than 32 players.
- (f) No player is eligible to play for a Club in the Competition if he transfers, or is registered, after 11:59pm on 31st January 2018, unless such player is:



- (i) A player, registered with that Club's Youth team, who has attained the age of 18 and is subsequently registered as a senior player with that Club.
 - (ii) A Player who is subject to a permanent residential relocation from another area where extensive travel (in excess of 100 miles round trip) precludes the player continuing to play for his former Club (applies to Championship clubs who do not hold A Licence status, but does not apply to clubs in the Premier Division or A Licence Championship clubs). **Before such a player may play in the Competition the player's registration must be sanctioned by the WRU's Competitions Management Committee.**
 - (iii) A Player not previously registered with any other rugby Club. **Before such a player may play in the Competition the player's registration must be sanctioned by the WRU's Competitions Management Committee.**
- (g) A player who is transferred prior to 11:59pm on 31st January 2018 will be eligible to play for his new Club in the Competition provided that the transfer and registration process is completed properly and confirmation has been received by the Club in accordance with the Player Registration and Transfer Regulations.

However, if the player has played for another Club in the previous round of a WRU National Knock Out competition in the 2017/2018 season (be it Cup, Plate or Bowl), he must miss the round for his new Club immediately after the date of his transfer before he becomes eligible to play.

(h) **PLAYER LOAN SCHEME**

Details of the Player Loan scheme are outlined in Regulation 6 of the Player Registration and Transfer Regulations.

(i) **PLAYER PERMITS**

The **player permit** scheme will operate as follows:

- (i) In any match in the Competition, a Club may play up to a maximum of 6 players on permit in total.
- (ii) A player may not play on permit for another Club if he has played for his Club in the previous round of WRU National Knock Out competition in the 2017/2018 season (be it Cup, Plate or Bowl).



A player may not play for his Club if he played on permit for another Club in the previous round of WRU National Knock Out competition in the 2017/2018 season (be it Cup, Plate or Bowl).

- (iii) A player registered with a Regional team may play on permit in the Competition for a Premier Division Club or a Championship Club. A player registered with a Regional Academy may play on permit for a Premier Division club or a Championship club in the Competition. Regional Team players placed on permit with a Club will have to have made a minimum of 5 appearances **(at least 45 minutes on the field in each match)** in League matches for that Club in the 2017/2018 season to be eligible to play on permit for that club in the Competition. In exceptional circumstances, the WRU's Competitions Management Committee may grant an exception to this requirement.
- (iv) A Regional Team player who is an Overseas player may play on permit for a Premier Division Club in the Competition.
- (v) In the case of **Regional Academy players** who may play on permit for a Club in the Premier Division or a Club in the Championship, the requisite permits may be granted only by the Manager of the Regional Academy, or his nominated deputy. For this permit to be valid it must be lodged with the Union's Fixture & Competitions Manager.

Permits may be obtained as follows:

Division	Clubs from where permits may be obtained
Premier Division	Regional Teams (max 2) Regional Academy (max 6) Premier Division Club (max 1) Championship & Divisions 1 to 3 (max 6) District member clubs (max 6) (OVERALL MAXIMUM OF 6 PERMIT PLAYERS PER MATCH)
Championship	Regional Teams (max 2) Regional Academy (max 6) Championship & Divisions 1 to 3 (max 6) District member Clubs (max 6) (OVERALL MAXIMUM OF 6 PERMIT PLAYERS PER MATCH)



- (vi) A permit must be sought for each match in which a player plays and such permit may be granted for a match at any time in the season subject to the conditions set out in Regulation 7 of the Player Registration and Transfer Regulations.
- (vii) Details of the player permit system and process are outlined in Regulation 7 of the Player Registration and Transfer Regulations.
- (viii) Team sheets submitted to the match official prior to the start of a match **must** identify players on permit, loan or dual registration and their parent Club. The Team sheets must identify the tight head and loose head replacements. In addition, the Team sheets must identify the Head Coach of each Team.

(j) **DUAL REGISTRATION SCHEME**

A player who is dually registered will be eligible to play in the Competition. Details of the Dual Registration Scheme are set out in Regulation 8 of the Player Registration and Transfer Regulations.

A player may not play for his Club if he played on dual registration for another Club in the previous round of a WRU National Knock Out competition in the 2017/2018 season (be it Cup, Plate or Bowl).

(k) **REPLACEMENTS**

In all Rounds of the Competition, up to 8 replacements may be named provided that of the 23 named players and replacements, there must be sufficient front row players to play at hooker, tight-head prop and loose-head prop who are suitably trained and experienced to ensure that on the first occasion that a replacement is required in each front row position, the team can continue to play safely with contested scrums. If the team is only able to nominate two suitably trained front row players then only 22 players may be nominated for the match. **This will include Two Hookers and three (3) prop forwards. The replacement prop must be either a Tight Head or Loose Head or a player capable of playing on both Heads. This will ensure that on the first occasion that a replacement hooker is required the game can continue safely with contested scrums. If a Tight Head were to be required and a team only has a Loose Head named as a Front Row replacement and he/she is not trained or able to play in that position then uncontested scrums will be ordered by the referee. Similarly, if a Loose Head were to be required and a team only had a Tight Head named as a Front Row replacement and he/she is not trained or able to play in that position then again uncontested scrums will be ordered by the referee. If they are available, a team must have three (3) front row players in the front row at all times in an uncontested scrum, only when there is no available front row replacement or substitute is any other player permitted to play in the front row Law 3.6.e applies**



A Club may play without any named replacements. If that Club names 15 players only there is no need to name more than 3 suitably trained and experienced front row players.

For clarification, Law 3.5 of the Laws of the Game states:-

Each player in the front row and any potential replacement(s) must be suitably trained and experienced.

When 16, 17 or 18 players are nominated in a team there must be four players capable of playing in the front row.

When 19, 20, 21, or 22 players are nominated in a team there must be five (5) players who can play in the front row to ensure that on the first occasion that a replacement hooker is required and, on the first occasion that a replacement prop forward is required, the team can continue to play safely with contested scrums. When 19 or 20 players are nominated in a team there must be five (5) players who can play in the front row **(two (2) Hookers and three (3) Prop Forwards) as outlined above)**

When 23 players are nominated in a team there must be sufficient front row players to play at hooker, tight-head prop and loose-head prop who are suitably trained and experienced to ensure that on the first occasion that a replacement is required in each front row position, the team can continue to play safely with contested scrums. If a team is only able to nominate two suitably trained front row players then only 22 players may be nominated for the match.

The replacement of a front row forward **must** come from suitably trained and experienced players who **started** the match or from the nominated replacements.

If after a front row player has been sent off or during the time a front row player is temporarily suspended, and there are no further front row players available from the nominated team, then uncontested scrums will be ordered. **It is not the responsibility of the match official to determine the suitability of trained front row replacements nor their availability, as this is a team responsibility.**

5. **Entry Condition**

All Clubs participating in the Competition shall be subject to and shall comply with these Rules.

If a Club is expelled or withdraw from the National Cup, the Competitions Management Committee have the discretion to apply criteria to the Club prior to accepting its re-entry into the National Cup in future seasons.

6. **Responsibility for Organisation**



- (a) All matches from Round 1 to Quarter Final (inclusive) in the competition - Home club
- (b) Semi Finals and Final of the Competition - WRU
- (c) The Final will take place on the date and at the venue specified by the WRU

7. **Match Officials**

- (a) Referees will be appointed by the WRU for all matches in the Competition.
- (b) Assistant Referees will be appointed by the WRU for each of the Quarter Finals, Semi Finals and Final of the Competition. The competing Clubs will appoint touch judges for all other matches in the Competition.

8. **Duration of Play**

80 minutes each match (40 minutes each half) plus any time permitted for delays. At half time, an interval of not more than 10 minutes is allowed.

The Referee is to be the sole judge of the amount of time played.

9. **Venue**

Except by mutual agreement, which should be provided in writing by both clubs, of the competing Clubs, all matches in the Competition in Round 1 to the Quarter-Finals (inclusive), will be played on the ground of the Club drawn first in respect of each match. This Club will be the Home Club.

The Semi-Finals will be played at the ground(s) selected by the WRU

The Final will be played at the ground selected by the WRU.

10. **The Draw**

The draw for Round 1 shall be made on or before 31st August 2017.

The draw for Round 2 and subsequent rounds shall ordinarily be made during the week following the scheduled date of the preceding Round in the Competition.

11. **Dates for Rounds**

All matches must be played on the following dates except in the case of postponement because of adverse ground or weather conditions and/or requests from the appointed Broadcaster.



	<u>Date</u>
Round 1	6 th January 2018
Round 2	27 th January 2018
Round 3 (Quarter Finals)	3 rd March 2018
Round 4 (Semi Finals)	7 th April 2018
Round 5 (Final)	29 TH April 2018 (provisional)

12. Declaration of Winners

Winners of the matches in each Round in the Competition will be:-

- (a) The Club which has scored the greatest number of points at the end of the match.
- (b) In the event of an equal number of points being scored by each Club at the end of the match, winners will be declared in the following priority:-
 - (i) The Club which has scored the greater number of tries.
 - (ii) The Club which has scored the greater number of converted tries.
 - (iii) If after (i) and (ii) have been applied there is no clear winner, extra time of 20 minutes (ten minutes each way) will be played and the winners declared in accordance with (a) or (b), (i) and (ii).
 - (iv) If the result is still a tie the Club playing away from home will be declared the winner, except in the case of the Semi Finals where a replay will take place, such replay to be played within 14 days. If the result is still a tie then the winners will be decided on the toss of a coin. In the Final the result shall be declared a draw and the Cup held by each Club for six months
- (c) **If a Club elects to take uncontested scrums** in a tie the matter will be reported by the appointed Referee to the Competitions Management Committee. The Competitions Management Committee will hold an inquiry into why uncontested scrums had taken place during the match. If after this inquiry the Competitions Management Committee deems it appropriate it may apply any of the sanctions upon the offending club set out in Rule 16.

13. Notification of Winners

The appointed Referee will electronically notify the WRU of the result of each match up to and including the Semi-Finals within 24 hours of the match taking place. The appointed Match Official must submit team lists, which must be completed by Officials of each Club and handed to the Match Official prior to the kick-off.



14. Postponed or Abandoned Matches

(a) **Postponed Matches:**

Postponed matches must be played any time midweek or on a non-League weekend at least seven (7) days prior to the next scheduled Round of the Competition. The match will be played either at the original venue or at a venue and time acceptable to both Clubs.

(b) **Abandoned Matches:** All matches must be played to full time. The Referee is to be the sole judge of the amount of time played. If a match is abandoned before full time it must be replayed within 10 days either at the original venue or at a venue and time determined by the Home Club **unless both Clubs agree the score, at the time of the abandonment, should stand.** The WRU has the discretion to extend the 10-day period in the event of exceptional circumstances.

(c) **Rearranged Matches:** Participating Clubs are entitled to rearrange matches that are either postponed or abandoned. However, if after two attempts both Clubs are unable to rearrange the match, the Competitions Management Committee has the absolute discretion to determine the venue at which the rearranged match will be staged.

15. Protests and Disputes

Save for matters which fall to be determined in accordance with the WRU's Disciplinary Regulations, the WRU's Competitions Management Committee shall be responsible for and have discretion in dealing with any protest or dispute arising out of the Competition or these Rules. Any such protest or dispute must be made by a Club in writing to the WRU's Administration Manager and accompanied by a fee of £100 which may or may not be refunded. No protest or dispute relating to matches played in the Competition will be considered if made more than four days after the match in question has taken place. The WRU's Competitions Management Committee shall have discretion to investigate any breach of these Rules at any time and to take such action as it shall deem appropriate.

(i) Any Club that wishes to appeal a decision of the Competitions Management Committee made pursuant to these Rules may do so to an appeal body appointed by the Board of Directors of the WRU, which may include the appointment of a legally qualified independent Chairman, provided that the Club's appeal is lodged in writing, with the WRU's Administration Manager within seven days of the Competitions Management Committee's decision being notified to it, accompanied by a fee of £100 which may or may not be returned. If the decision is given orally, the period of seven days shall run from the date of the oral decision but otherwise shall run from the date of receipt of the decision in writing by the Honorary Secretary of the Club.

(ii) In carrying out their functions pursuant to these Rules, the WRU's Competitions Management Committee and any appeal body appointed by the Board of Directors of the WRU pursuant to Rule 15(i) shall have the power to regulate their own procedure in respect of the matters which fall to be considered by them.

A member of the Competitions Management Committee will be entitled to attend any appeal to provide the rationale for the original decision taken. The representative of the Competitions Management Committee will not be a voting member at the appeal.



16. Sanctions

- (i) The WRU's Competitions Management Committee may apply any appropriate sanction it deems fit to any Club without limitation, found to be in default, or failing to comply with these Rules.
- (ii) Where any Club has been found to have included an ineligible player(s), that is a player who is not registered with a Club or a player whose name does not appear on the team sheet submitted by the Club in a match in the Competition, the WRU's Competitions Management Committee shall have the power to penalise the offending Club further by disqualifying the Club from the Competition. Should a Club withdraw its participation prior to the start of the Competition, or fail to complete a match in the Competition, that Club may be barred from entering the WRU National cup competitions in the following Season and a fine of up to £250 may be deducted from the Club's core grant in the relevant Season.
- (iii) Should any Club withdraw from the Competition for two consecutive seasons, they may be withdrawn from the Competition for future seasons, the period of which will be determined by the Competitions Management Committee.
 - (iv) The Competitions Management Committee has the absolute discretion to suspend any sanction contained within these National Cup rules should they deem it necessary and appropriate.

17. Security of Trophy

The Cup shall be handed to the winner of the Competition. That Club will be responsible for the safe custody of the trophy and subsequent return to the WRU by 1 April each year.

Whilst the trophy is in the possession of the Winning Club it will insure the trophy and ensure it is kept in good repair and condition.

18. Accounting Issues

a. Financial Statements

Financial statements must be produced in respect of all matches played in all rounds of the Competition, irrespective of whether a profit has been made, and forwarded to the WRU's Fixture & Competitions Manager as follows:-

- i. Quarter Final / Semi Final
 - by the Clubs at whose ground the matches are played;
- ii. Final
 - by the WRU



b. **Timescales**

These financial statements are to be produced as follows:-

Quarter Final / Semi Finals / Final – not later than 28 days after the date of the match.

c. **Financial Distributions**

Round 1 to Round 2

The WRU will make payment of £200 to the Away Sides plus, where applicable, make a payment for excess mileage (see travel expenses below).

All gate receipts, bar proceeds and other income are to be retained by the home club to cover the costs of staging the match.

Any profit made from the match is also retained by the Home Club, however any loss made must be borne by the Home Club.

Round 3 - Quarter Final

The WRU will make payment of the sum of £100 to both Sides. The WRU will also make a payment to the Away Sides, where applicable, for excess mileage (see travel expenses below).

The net gate receipts, after costs, will be split equally between the Home and Away Sides.

Round 4 - Semi-Finals

Gate receipts from the semi-final matches, after deduction of expenses incurred by the WRU in staging the match and where appropriate, travelling expenses for Clubs participating, will be divided as follows:

Clubs participating	100% (25% each)
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Allowable Expenses

Expenses incurred in staging a match will be limited to normal actual expenses, and accounts will be examined so as to exclude unauthorised expenses and those of an unreasonable nature. Copy invoices must be provided on request.

Non-Allowable Expenses

- (a) Expenses incurred with arrangements for special training.
- (b) Payment to players or the payment of players' expenses to point of assembly or the expenses of players not travelling by official transport.



- (c) Hire of additional spectator refreshment facilities.
- (d) Expenses of Match Officials which are to be claimed in the usual way.
- (e) Payment of bar or other staff.

Final of the Competition

Gate receipts, after deduction of expenses incurred by the Union in staging the match and where appropriate, travelling expenses of Clubs participating, will be attributed to the Competition's Reserve Fund. Prize money will be paid to the winners of the Competition.

Prize Money will be paid as follows:

Winning Club - £15,000
Runner Up - £ 7,500

Travel Expenses

The Away Side will receive a payment of £2.10 per mile by way of travel expenses incurred for a round journey in excess of 60 miles.

Where a Club needs to travel to or from District J the Away Side can claim for the cost of a coach and overnight meals and accommodation for 26 people up to a maximum of £1,750. Invoices and receipts must be submitted to support the claim. This replaces the £200 and excess mileage payments.

Ticketing

Home Clubs are obliged to offer their visitors a minimum of one third of available Stand Tickets.

When tickets are issued by the WRU on a sale or return basis, any unsold tickets must be returned no later than 14 days after the date of the match with a breakdown of concession tickets sold where applicable.

Admission Charges

Admission charges for ties played in the Semi Finals and Final in the Competition shall be determined, from time to time, by the WRU.

Programmes

Receipts from separate programme sales may be retained by the Home Club. Similarly, any loss sustained in the production of a programme shall be borne by the Home Club and not included in the match account. These provisions shall not apply to Semi Finals and Final where net receipts shall be included in the match account. Where admission is by programme the whole net receipts shall be regarded as gate money.



19. Competitions Management Committee of the WRU

The Competitions Management Committee has the absolute discretion to adapt any area contained within these regulations

to ensure the integrity of the Competition is maintained and the Competition is concluded in a clear, fair and equitable manner.

20. Medical Provision

For each tie in the Competition, the home side must provide a match doctor in accordance with the Minimum Standards protocol.